

## Avoyelles Parish Police Jury Road District 2 Commission

### Minutes of Meeting

Meeting Date - February 20, 2018

Venue - LSU Ag Center in Mansura, LA

Time - 6:00 PM

### Attending

Dr. Henry Moreau - APPJ Juror and President of RD2 Commission

Trent Clark - APPJ Juror and RD2 Commissioner

Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission

Duane Lacour - RD2 Commissioner

Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner

Terry St. Romain - Mayor of Plaquemine and RD2 Commissioner

Kevin Bordelon - APPJ Director of Civil Maintenance (guest)

Ron Bordelon - Project Engineer with Pan American Engineers (guest)

### Absent

Glenn McKinley - APPJ Juror and RD2 Commissioner

### Call to Order

Dr. Moreau called the meeting to order at 6:13 PM.

### Approval of minutes of November 21, 2017 RD2 Commission meeting

Tim Bordelon read the draft minutes of the January 23, 2018 meeting to the attendees. Amendments were requested on the minutes pertaining to the request by Colonel Jones for RD2 to consider a deal involving Desselle Crossing Bridge and 2 road repair projects (Barron Ln and Live Oak St). Terry St. Romain moved that these minutes be accepted by the Commission, after amendments acceptable to Dr. Moreau and Tim Bordelon; Trent Clark seconded. The motion passed.

### Review of 2018 RD2 Financial Report

Tim Bordelon briefed the Commissioners on the 2018 budget and spending outlook for the RD2 Commission. The complete report is attached, highlights are:

Current balance in the checking account	\$905,842.16
Near-term authorized spending	\$241,498.13
Expected near-term deposits	<u>\$100,524.64</u>
Estimated uncommitted 2018 funds	\$764,868.67

### Motion to hold specific funds in reserve

Reverend Draper moved, and Trent Clark seconded, that \$100,000 of the uncommitted 2018 funds be held in reserve for unforeseen expenses, which would be released for use only upon approval by the RD2 Commission. The motion passed.

### Motion to accept RD2 Financial Report

Trent Clark moved that the RD2 Commission accept this Financial Report; Reverend Draper seconded. The motion passed.

**RD2 Round 3 Road Repair Projects**

Potential Round 3 Projects are summarized as follows:

Project	Location	Estimated Cost	Remarks
Lemoine Ln	Moreauville	\$100,000	
Coleman Ln	Plaucheville	\$100,000	Scope reduced from \$167,000
Palmer Ridge Rd	Dupont	\$130,000	New add
James Clark Rd	Dupont	\$50,000	New add; may move to Round 2
Branch St	Simmesport	\$40,000	May move to Round 2
Cooper St	Simmesport	\$30,000	May move to Round 2
Engr Fee (8%)	Pan Am Engineers	<u>\$36,000</u>	
Total		\$486,000	
Round 3 Projects on hold			Dependent on Desselle X'ing deal
Barron Rd	Dupont	\$70,000	New add; DOTD 3 to 1 match avail.
Live Oak St.	Simmesport	\$54,100	New add; DOTD 3 to 1 match avail.
Engr Fee (8%)	Pan Am Engineers	<u>\$9,928</u>	
Total		\$134,028	

Ron Bordelon advised the Commissioners that the contract with Diamond B Construction can be amended by Change Order to include any of these projects, as long as the Change Order(s) are less than the mandated amount requiring competitive bids (\$154,000).

**Motion on Terms of Reference for Ron Bordelon to negotiate adding 3 projects to the existing Diamond B Construction contract.**

Duane Lacour moved, and Trent Clark seconded, that Terms of Reference be given to Ron Bordelon from the RD2 Commission as follows:

1. Road repairs on James Clark Rd, Branch St and Cooper St be added to the existing contract for Round 2 Projects at the rates specified in the contract. These 3 projects have a combined estimated cost of \$120,000, plus 8% Engineering Fee.
2. The additional mobilization charge for adding the 3 additional projects to the contract will be limited to \$5,000 in total.

The motion was approved.

**Motion to proceed with solicitation of Contractor Bids for Round 3 projects**

Trent Clark moved, and Tim Bordelon seconded, that contractor bids be solicited for a package of road repair projects comprising all 6 road segments noted in the above list (excludes the 2 projects on hold). The motion was approved. Ron Bordelon will proceed with solicitation of competitive bids.

**Update on RD2 Round 2 Projects**

Round 2 of asphalt road repair projects consists of: Gauthier Ln, Simmes St, College St, Big Bend Rd and North Bayou des Glaises Rd. The contract was awarded to Diamond B Construction for a maximum of \$450,000 approved by Greater APPJ. Ron Bordelon reported that Diamond B Construction is currently executing work on Big Bend Rd and tonnages of materials being used are consistent with expectations.

**Update on Desselle Crossing Bridge repair**

Contractor bids to repair Desselle Crossing Bridge with the two methods specified in the Huval Plan (per motion in 11/21/2017 RD2 meeting) have been solicited. The bids are due on March 27, 2018.

**Next Meeting**

Regular RD2 meetings are held on the third Tuesday of each month. The next regularly scheduled meeting is March 20, 2018.

**Motion to adjourn**

Terry St. Romain made a motion to adjourn. Trent Clark seconded the motion. Vote was unanimous and the meeting adjourned at 7:05 PM on February 20, 2018.

These minutes approved by Road District 2 Commission:



March 27, 2018

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Tim Bordelon - Secretary

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Date

## APPJ Road District 2

Financial Report					
February 20, 2018					
	Date		Actual Balance		
<b>Ending Balance from Previous Report</b>	Jan 23, 2018	RD2 Current Account	\$1,034,154.19		
<b>Spending Since Previous Report</b>		<b>Payment to</b>	<b>Debit Amount</b>	<b>Purpose</b>	
	Jan 22, 2018	Maddie's Truck Plaza	\$164.83	Misc. purchases	
	Feb 15, 2018	Diamond B Const.	\$249,946.67	Group 2 of road repair projects	
	Feb 15, 2018	Moreau's Material Yard	\$3,587.89	Aggregate orders under \$50k contract; \$38,444.80 remaining	
	Feb 15, 2018	Huval Engineers	\$4,250.00	2nd payment on contract; \$3,000 remaining	
		<b>Sub-total</b>	<b>\$257,949.39</b>		
<b>Deposits Since Previous Report</b>		<b>Deposit from</b>	<b>Deposit Amount</b>	<b>Purpose</b>	
	Feb 14, 2018	APSO	\$129,637.36	Ad Valorem Tax; \$50,882.64 still outstanding	
		<b>Sub-total</b>	<b>\$129,637.36</b>		
<b>Current Balance at this Report</b>	Feb 20, 2018	RD2 Current Account	\$905,842.16	Current Balance	
<b>Near-Term Authorized Spending</b>		<b>Payment to</b>	<b>Debit Amount</b>	<b>Purpose</b>	
		Huval Engineers	\$3,000.00	Outstanding on contract amount of \$15,500	
		Round 2 Projects	\$200,053.33	Diamond B Construction; Outstanding on \$450k contract	
		Purchase Aggregate	\$38,444.80	Authorized spending on Moreau's Material Yard contract	
		<b>Sub-total</b>	<b>\$241,498.13</b>	Near-Term Spending	
<b>Expected Near-Term Deposits</b>		<b>Deposit from</b>	<b>Deposit Amount</b>	<b>Purpose</b>	
	March 2018	APSO	\$24,821.00	State of Louisiana Revenue Sharing	
	May 2018	APSO	\$24,821.00	State of Louisiana Revenue Sharing	
	Mar-May 2108	APSO	\$50,882.64	Estimated remaining 2017 Ad Valorem Tax disbursements	
		<b>Sub-total</b>	<b>\$100,524.64</b>	Near-Term Deposits	
<b>Estimated 2018 Uncommitted Funds</b>	Feb 20, 2018	RD2 Current Account	\$764,868.67	Current balance - Near-Term Spending + Near-Term Deposits	
<b>Memo:</b>					
<b>Sinking Fund Status (Bond Service)</b>		<b>Action</b>	<b>Amount</b>	<b>Purpose</b>	
	Jan 23, 2018	Initial Balance	\$137,201.89	First Ad Valorem Tax payments established to hold reserve	
	Feb 14, 2018	Payment to LPFA	(\$27,700.52)	Principal & Interest payment made (due 3/1/2018)	
	Mar 1, 2018	Bond Payments	(\$78,203.13)	Principal & Interest Due to Cottonport Bank & LPFA	
	Sep 1, 2018	Bond Payments	(\$10,206.38)	Interest Payment due to Cottonport Bank & LPFA	
		<b>Sub-total</b>	<b>\$21,091.86</b>	Surplus in Sinking Fund Account after 9/1/2018 payment	