

Minutes of Meeting

Meeting Date – November 26, 2019

Venue - Simmesport State Bank

Time - 6:00 PM

Attending

- Dr. Henry Moreau - APPJ Juror and President of RD2 Commission
- Trent Clark - APPJ Juror and RD2 Commissioner
- Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission
- Duane Lacour - RD2 Commissioner
- Terry St. Romain - RD2 Commissioner and Mayor of Plaquemine
- Ron Bordelon - Project Engineer w/Pan American Engineers (Guest)
- Kevin Bordelon - APPJ Director of Civil Works (Guest)
- Bobby Bordelon - APPJ District 7 Juror Elect (Guest)
- Jacob Coco - APPJ District 9 Juror Elect (Guest)

Absent

- Rev. Leslie Draper III - RD2 Commissioner and Mayor of Simmesport
- Glenn McKinley - APPJ Juror and RD2 Commissioner

Call to Order

Dr. Moreau called the meeting to order at 6:00 PM

Approval of minutes of September 17, 2019 RD2 Commission meeting

Tim Bordelon read the September 17, 2019 minutes to the Commissioners and guests at this meeting, Trent Clark moved that the September 17th minutes, as presented, be voted upon for acceptance. Terry St. Romain seconded the motion. The motion passed.

Review of Financial Report

Tim Bordelon briefed the Commissioners on the current 2019 budget and spending outlook for the RD2 Commission. The complete November 26, 2019 Financial Report is attached, highlights are:

Current balance in the checking account	\$487,106.45
Near-term authorized spending	(\$401,295.29)
Expected near-term deposits	\$598,103.00
Held in Reserve by RD2 Commission	<u>(\$100,000.00)</u>
Estimated uncommitted 2020 funds	\$583,914.16

Motion to approve the November 26, 2019 RD2 Financial Report

Duane Lacour moved and Trent Clark seconded, that the Financial Report be accepted, as presented, by the RD2 Commission. The motion passed.

Orientation summary of RD2 for benefit of newly elected Police Jurors

For the benefit of the 2 Police Juror Elects, present as guests, Dr. Moreau summarized the formation of RD2, work completed since inception, estimated annual budget and near-term projects to be completed.

Problems on Round 3 Projects: Palmer Ridge Rd and James Clark Rd

The final payment to the Contractor, Diamond B Construction, continues to be held as retainage. Previously, Diamond B secured 2 bids from potential sub-contractors to seal the cracks to RD2 satisfaction. The lower bidder offered to seal the cracks for \$8,000. Diamond B requested that RD2 split this cost with Diamond B. Negotiations with Diamond B resulting in RD2 agreeing to pay an

additional \$2,000 to Diamond B, increasing the total contract cost to \$696,744.25. As a result of this increase, retainage of the final payment to Diamond B increases from \$33,443.08 to \$35,443.08.

Approaches to LA Hwy 451 pertaining to LA DOTD ongoing work

LA DOTD is currently repairing/widening shoulders in curves on Hwy 451 and will overlay the segment from LA Hwy 1 in Moreauville to the Locks in Bordelonville. The contract with Diamond B includes overlaying the intersections with LA Hwy 451 for a distance of ~25 feet from the DOTD right of way. Kevin Bordelon discussed with DOTD the possibility of extending the overlay at these intersection to cover the road surface on the wooden bridges, where applicable, with RD2 being responsible for this incremental cost. After much discussion, a feasible solution was not identified. The overlay of wooden bridges will be considered during future work on N Bayou des Glaises RD.

Update on Round 4 Road Repair Projects - Chip & Seal

The contract was awarded to Brudd Construction on August 13, 2019. The scope of work for this contract is to Chip & Seal (3 course) the following segments of roads:

Road	Area	Length (ft)
Voorhies Ln	Intersection w/LA 451 in Hamburg	1,074
Big Bend Rd	Big Bend - Vicinity of Iron Bridge	13,990
N. Bayou des Glaise Rd	Bordelon - Across from St. Peter's Church	5,440

Ron Bordelon updated the Commissioners on project status. Brudd has not yet commenced the work on the road segments. Immediately after the contract was awarded, Brudd Senior Management promised to begin work by end of September 2019. Kevin Bordelon has a scheduled meeting with Brudd on Wednesday, November 26th pertaining to work schedule.

Discussion on Mill Bayou/Bayou Rousseau drainage

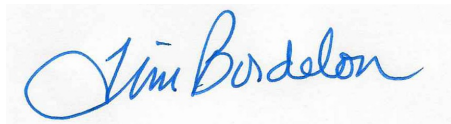
Mill Bayou/Bayou Rousseau runs from Pete Laborde Rd to the Diversion Canal between Moreauville and Plaucheville, approximately 7.6 miles. Kevin Bordelon advised that the Levee Board has responsibility for the segment from LA Hwy 1 in Hamburg to the point Mill Bayou/Bayou Rousseau empties into the Diversion Canal, approximately 3 miles. Furthermore, the Levee Board has agreed to clean this segment during the Spring/Summer of 2020. Kevin Bordelon advised that he intends to assist the Levee Board in this effort with equipment and personnel. RD2 will wait on any action for this project until there is a need to become involved.

Next Meeting

Regular RD2 meetings are held on the third Tuesday of each month. The Commission decided to not meet during the month of December this year. Therefore, the next regular meeting was tentatively scheduled for January 21, 2020.

Meeting adjourned at 7:18 pm on November 26, 2019

These draft minutes are pending approval by Road District 2 Commission.



December 21, 2019

Tim Bordelon - Secretary

Date

APPJ Road District 2

Financial Report					
Nov 26, 2019					
	Date		Actual Balance		
Ending Balance from Previous Report	Sep 17, 2019	RD2 General Account	\$497,314.32		
Spending Since Previous Report		Payment to	Debit Amount	Purpose	
	Aug 1, 2019	Kolder, Slaven & Co.	\$500.00	Audit fee (paid \$4,500 on July 9th & \$500 on Jul 25th).	
	Aug 14, 2019	APPJ (William Guillory Rd)	\$3,495.94	Repairs agreed by RD2; up to \$4,000. Final payment.	
	Oct 8, 2019	Avoyelles Clerk of Court	\$200.00	Filing of Brudd Contract for Round 4 projects.	
	Oct 8, 2019	Moreau's Material Yard	\$3,632.42	Aggregate delivered per contract.	
	Nov 13, 2019	Moreau's Material Yard	\$2,379.51	Aggregate delivered per contract.	
		Sub-total	\$10,207.87		
Deposits Since Previous Report		Deposit from	Deposit Amount	Purpose	
		None		Ad Valorem receipts went to Sinking Fund.	
		Sub-total	\$0.00		
Current Balance at this Report	Nov 26, 2019	RD2 General Account	\$487,106.45	Current Bal - Not Checked against CB Statement (unavailable)	
Near-Term Authorized Spending		Payment to	Debit Amount	Purpose	
		Moreau's Material Yard	\$19,477.24	Remaining on \$75k contract to provide aggregate on demand.	
		Diamond B Const.	\$35,443.08	Round 3 Projects: Orig. + Change Orders = \$696,744.25	
		Pan American Engrs	\$360.00	Support for Round 4 Contract - negotiated sum of \$18,200	
		Brudd Construction	\$346,014.97	Round 4 Projects; Chip-Seal on portions of Voorhies Ln, Big Bend Rd & N. Bayou des Glaises Rd	
		Sub-total	\$401,295.29	Near-Term Spending	
Expected Near-Term Deposits		Deposit from	Deposit Amount	Purpose	
	December 2019	APSO - Ad Valorum	\$35,455.00	Received this amount on Dec 17, 2018	
	December 2019	APSO - SOL Rev. Sharing	\$24,848.00	Received this amount on Dec 17, 2018	
	January 2020	APSO - Ad Valorum	\$537,800.00	Received this amount on Jan 18, 2019	
		Sub-total	\$598,103.00	Received \$811.3k of Ad Val & \$74.5k of SOL Rev. Share in 2019.	
RD2 Agreed to Hold in Reserve		Sub-total	\$100,000.00		
Estimated 2020 Uncommitted Funds	Sep 17, 2019	RD2 General Account	\$583,914.16	Curr balance - Near-Term Spend + Near-Term Dep - Reserve.	
Memo:					
Sinking Fund Status (Bond Service)		Action	Amount	Purpose	
	Dec 31, 2018	Balance @ EOY 2018	\$118,015.76		
	Feb 12, 2019	Paid to LPFA	(\$26,434.38)	Principal & Interest on Bond (paid LPFA \$27.7k on 2/14/2018)	
	Feb 25, 2019	Paid to Cottonport Bank	(\$77,772.00)	Principal & Interest on Bond (paid CB \$78.0k on 2/23/2018)	
	Apr 30, 2019	Jan - Oct 2019 Interest	\$37.58	Interest earned	
	Aug 5, 2019	Paid to LPFA	(\$1,275.00)	Memo: paid \$1.4k Interest to LPFA last year on 8/9/2018	
	Aug 26, 2019	Paid to Cottonport Bank	(\$7,872.70)	Memo: paid \$8.6k Interest to CB last year on 8/27/2018	
	Sep 11, 2019	Ad Valorem Deposit	\$15.00	No Ad Valorem deposits in Sep & Oct 2018.	
	Nov 19, 2019	Ad Valorem Deposit	\$33,348.00	\$21,442 of Ad Valorem deposited in Nov 2018.	
	Sep 17, 2019	Current balance	\$38,062.26	Not check against CB. No evidence of transfer of excess to G.A.	