

## Avoyelles Parish Police Jury Road District 2 Commission

### **Minutes of Meeting**

Meeting Date - February 21, 2017

Venue - LSU Ag Center in Mansura, LA

Time - 6:00 PM

### **Attending:**

Dr. Henry Moreau - APPJ Juror and President of RD2 Commission

Trent Clark - APPJ Juror and RD2 Commissioner

Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner

Duane Lacour - RD2 Commissioner

Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission

Kevin Bordelon - APPJ Civil Works Director (guest)

### **Call to Order**

Dr. Moreau called the meeting to order at 6:00 pm. Dr. Moreau led the group in the Pledge of Allegiance and opening prayer.

Tim Bordelon had previously distributed meeting minutes from the APPJ RD2 Commission meeting held on January 12, 2017 by email. Tim called for any discussion on those draft minutes; there was none. Duane Lacour made a motion that the minutes be accepted by the Commission as written. Trent Clark seconded the motion. Dr. Moreau called for a voice vote on the motion to accept the minutes. The vote was unanimous to accept the minutes into record.

### **Handling of RD2 work contracts with APPJ**

Dr. Moreau introduced the only guest present at the meeting, Mr. Kevin Bordelon, as the APPJ Civil Works Director. The Commission members welcomed Kevin and extended to him an invitation to attend any and all RD2 Commission meetings in the future.

Kevin confirmed that he will work as closely and completely with the RD2 Commission, as he does with all other APPJ work. All RD2 civil contract work will be executed under the direction of Kevin, integrated with all other APPJ civil work. Spending for RD2 work will be isolated and provided by RD2 Commission funding (property millage receipts and bond issuance). Rates for APPJ services and materials provided to RD2 projects will be same as actual costs for regular APPJ projects. Dr. Moreau advised the Commission members that an Inter-Governmental Agreement between RD2 and APPJ will be executed to set these charges. Kevin committed to supply all estimates for RD2 project work. He will provide spreadsheets and job cost summaries.

Kevin advised the Commission that his Civil Works Department is currently short on manpower. He has requisitioned 2 additional workers, one will be a yard man to work in the Mansura yard. Kevin is also working with Sheriff Anderson on utilization of inmate labor. APPJ owns 4 dump trucks, but only 2 dump truck drivers. Dr. Moreau asked whether RD2 could hire a truck driver for one of those trucks and use it for RD2 work. Kevin confirmed that would be acceptable.

Kevin recommended that RD2 buy a dump truck and a small backhoe to use exclusively on RD2 matters. He opined that this equipment could work continuously and exclusively on RD2 needs for the next 10 years.

### **Update on Bond Issuance**

Dr Moreau informed the Commission that Cottonport Bank had the best offer on purchasing the bond offering, 2.33% coupon on \$750,000 for 10 years. Louisiana Public Facilities Authority (LPFA) will purchase the remaining \$250,000 bond at half the coupon rate of the Cottonport Bank purchase, 1.165% coupon for 10 years. The effective coupon rate for the combined sale will be 2.039% for 10 years. RD2 will net approximately \$955,000 from this \$1 million bond sale; 3% (\$30,000) will go to the Louisiana State Pension Fund and up to 1.5% (\$15,000) will pay the Bonding Attorney's fee.

This APPJ RD2 bond sale will be presented to the LA Bond Commission for approval in their meeting on March 16, 2017, in Baton Rouge, at the State Capitol building. Dr. Moreau or Trent Clark will attend the meeting.

### **Resolution to execute Bond sale**

Duane Lacour moved that the RD2 Commission approve a bond sale to Cottonport Bank for \$750,000 bearing 2.33% annual interest and a second bond sale to LPFA for \$250,000 bearing 1.165% annual interest, both bonds will be repaid with annual coupons over a ten year period. Rev. Leslie Draper seconded the motion. Dr. Moreau called for a vote and the motion was unanimously approved.

### **Prioritized list of Parish road and bridges**

Dr. Moreau recommended the following Priorities by categories:

1. Connecting Roads
  - MP Cutoff Rd. (approximately 1 mile, from the diversion canal to Hwy 1182)
  - S&B Cutoff Rd. (on hold pending 90/10 Federal funding)
  - Voorhies Lane
  - Beauregard - Lemoine Rd. (Plaucheville to Simmesport through the woods)
  - Barron Road
  - Pete Laborde Rd.
  - Levi Gremillion Rd.
  - Lee Chatelain Rd.
2. Residential Roads (School Bus and Emergency Services)
3. Bridges
4. Other Roads
5. Drainage

Dr. Moreau recommended that repair of MP Cutoff Rd. be the highest priority item. He asked Kevin Bordelon to develop a cost estimate to repair the section of MP Cutoff described on the list above. Kevin said that about 1/4 of the 1 mile segment has already been repaired. The estimated cost to repair the remaining 3/4 mile is as follows:

Mill off the top 2" of the road surface	\$36,000
Lay soil cement and asphalt	\$204,000
Total estimated cost	\$240,000

### **Action Item for Kevin Bordelon**

Kevin Bordelon agreed to meet with Ron Bordelon (Pan American Engineers) and refine an execution plan and cost estimate to repair this 3/4 mile section of MP Cutoff Rd. and report back to the Commission at the March meeting.

### **2017 RD2 Work Program Planning**

Dr. Moreau recommended that RD2 show top priority to fixing/maintaining portions of selected roads in the Connecting Roads category above. Repair of MP Cutoff Rd. will be the highest priority and done in

2017. Approximately 30% of the \$955,000 can be made available from the bond sale (~\$286,500) would be dedicated toward the remaining connecting roads. Approximately 60% of the \$955,000 (~\$573,000) would be made available to the other 4 categories as recommended by individual Commissioners and approved by the RD2 Commission. The remaining 10% of the \$955,000 (~\$95,500) will be held for contingencies.

### **Resolution on 2017 RD2 Work Program Planning**

Tim Bordelon tabled a motion to accept Dr. Moreau's recommended prioritization and budget allocation for the 2017 Work Program Planning. Trent Clark seconded the motion. The vote on this motion was unanimous and the motion carried.

Dr. Moreau asked that each of the 6 RD2 Commissioners develop recommendations for approximately 1 mile of residential road repair projects in the vicinity of their neighborhoods for presentation at RD2's next meeting.

### **Action Items on the 2017 Work Program for all Commissioners and Kevin Bordelon**

Each of the 6 RD2 Commissioners must develop recommendations for repairing approximately 1 mile of currently paved residential parish roads in the vicinity of their home communities for presentation at the March meeting of RD2. This 1 mile road length does not have to be continuous, or even within the same road. The 1 mile length can be multiple short segments on different roads. Kevin Bordelon will evaluate each recommendation and offer budget quality repair cost estimates for each recommended repair project. With consideration for available funds, each repair recommendation will be prioritized and voted upon by the RD2 Commission.

### **Purchase and Storage of Civil Construction Material**

DOTD is currently repairing Old Hwy 1 from Mansura to Marksville (Cocoville Road). APPJ and DOTD have agreed that this road will be handed over to APPJ after repairs are complete. The DOTD contract crews are currently removing the concrete surface on this road and piling up the recovered crushed concrete for recycling. The RD2 Commission expressed a strong interest in purchasing the recovered crushed concrete for use in its projects this year.

### **Resolutions on purchase of Civil Construction Material**

Duane Lacour moved that Kevin Bordelon (APPJ Civil Works Director) be authorized to represent RD2 in negotiations with Progressive Construction Company (DOTD contractor) for the greatest volume of this crushed concrete that APPJ RD2 can buy for \$50,000. The crushed concrete will be delivered to a storage site yet to be determined. The negotiated price and volume may be voted upon at the next RD2 Commission meeting. The motion was seconded by Rev. Leslie Draper. The vote from the Commissioners was unanimous and the motion carried.

Trent Clark moved the following: If commercial terms on this and any other such time sensitive matter are agreed before the Commission's next scheduled meeting, the APPJ RD2 Commission President, Dr. Moreau in this case, is empowered to coordinate a vote from the RD2 Commissioners by text. Reverend Leslie Draper seconded the motion. The vote from the Commissioners was unanimous and the motion carried.

### **Action Items associated with these Resolutions**

Kevin Bordelon will initiate negotiations with Progressive Construction on purchasing crushed concrete per the terms of reference in the above resolution.

A storage site must be secured before delivery of this crushed concrete can be arranged. The estimated area needed is approximately 2 acres. Potential sites discussed were:

Avoyelles Port near Simmesport - Rev. Leslie Draper will get price from the Port Commission  
Abandoned Agricultural Co-op near Moreauville - Trent Clark will speak to Joey Mayeux  
Paragon site across from Kyrles in Mansura - Tim Bordelon will speak to Tribe in Marksville

### **Process for Targeted RD2 Projects**

Individual RD2 repair projects will normally require more than having a single contractor execute the work. Normally, the process is expected to be the following:

1. APPJ will cut limbs and remove debris/obstacles to allow access to the section.
2. A contractor will jet wash the inside of culverts.
3. A crew will clean out the ditches and clear drainage to stop water collecting on repaired section.

Kevin Bordelon recommended that RD2 proceed with items 2 and 3 in the above list as follows:

Item 2 - Jet washing contractors are operating in our area. These contractors charge approximately \$1,800/day for machine and crew; RD2 would have to supply the water. Discussion amongst Commissioners favored that RD2 solicit bids from some of these contractors and select one that can be called out on a per job basis with a negotiated, constant price.

### **Action Item for Kevin Bordelon**

Solicit bids from 3 of these Jet Washing contractors and report results of these bids to Commissioners at the March meeting.

Item 3 - Kevin recommended that RD2 arrange to have at its disposal a backhoe, a dump truck and a 2 man crew to clean out ditches.

### **Action Item for Kevin Bordelon**

Kevin will develop budget quality cost estimates for this service by lease, buy and contract by the next RD2 meeting and report same to the Commissioners.

### **Update on Desselle Crossing bridge in Moreauville**

Kevin Bordelon recalled current status as: All piles must be replaced. The deck and exiting stringers are still good and reusable. If more stringers were added, the weight capacity of the bridge could be increased. A contractor has given an estimate for driving new piles. The rough cost estimate for putting the bridge back in service is approximately \$75,000. Kevin agreed to meet with Chad and refine the estimate to budget quality.

### **Action item for Kevin Bordelon**

Meet with Chad and refine the work plan and cost estimate to repair the Desselle Crossing bridge and report same to the RD2 Commissioners at the March meeting.

### **Discussion on Mill Bayou drainage**

Dr. Moreau asked for discussion on any other business. Tim Bordelon raised the issue of needed improvement on Mill Bayou's drainage to the diversion canal. The area lying within the boundaries of Bordelonville Rd., Pete Laborde Rd., Voorhies Ln and Lemoine Ln. have very slow drainage after heavy rainfall. All this area drains into Mill Bayou. There seems to be some restriction impeding Mill Bayou from quickly draining into the diversion canal. Dr. Moreau suggested that RD2 ask the Levee Board to look into the problem.

### **Action Item for Dr. Henry Moreau**

Contact the Levee Board and ask for any available reports on drainage evaluations of Mill Bayou into the Diversion Canal.

**Next Meeting**

Regular RD2 meetings are held on the third Tuesday of each month. The next meeting will be a regularly scheduled meeting, so the time will be Tuesday, March 21, 2017 at 6:00 PM.

**Motion to adjourn**

Duane Lacour made a motion to adjourn. Trent Clark seconded the motion. Vote was unanimous and the meeting adjourned at 7:32 PM on February 21, 2017.

These minutes approved by Road District 2 Commission:



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Tim Bordelon - Secretary

March 21, 2017

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Date