

Minutes of Meeting

Meeting Date – July 23, 2019

Venue - Avoyelles Courthouse

Time - 4:00 PM

Attending

- Dr. Henry Moreau - APPJ Juror and President of RD2 Commission
- Trent Clark - APPJ Juror and RD2 Commissioner
- Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission
- Duane Lacour - RD2 Commissioner
- Terry St. Romain - Mayor of Plaquemine and RD2 Commissioner
- Ron Bordelon - Project Engineer w/Pan American Engineers (Guest)

Absent

- Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner
- Kevin Bordelon - APPJ Director of Civil Works
- Glenn McKinley - APPJ Juror and RD2 Commissioner

Call to Order

Dr. Moreau called the meeting to order at 4:08 PM

Approval of minutes of June 21, 2019 RD2 Commission meeting

Tim Bordelon read the draft minutes. Trent Clark moved that the minutes be approved and accepted into the record; Terry St. Romain seconded the motion. The motion passed.

Review of Financial Report

Tim Bordelon briefed the Commissioners on the current 2019 budget and spending outlook for the RD2 Commission. The complete May 21, 2019 Financial Report is attached, highlights are:

Current balance in the checking account	\$514,271.58
Near-term authorized spending	(\$76,253.57)
Expected near-term deposits	\$0.00
Held in Reserve by RD2 Commission	<u>(\$100,000.00)</u>
Estimated uncommitted 2019 funds	\$338,018.01

Motion to approve the June 21, 2019 RD2 Financial Report

Duane Lacour moved and Terry St. Romain seconded, that the Financial Report be accepted by the RD2 Commission. The motion passed.

Traffic Count on Lee Chatelain Road

Greater APPJ requested the Rapides Planning Commission to generate Traffic Count Reports on roads in Avoyelles, as directed by the APPJ. So far, the Planning Commission has accommodated request for no charge. The Planning Commission reported the following, with respect to RD2 roads:

- Lee Chatelain Road - 114 vehicles/day (for 5 week days)
- Pecan Grove Rd - 313 vehicles/day for 5 week days and 305 vehicles/day for 2 weekend days.

Dr. Moreau requested nominations for additional roads within RD2 from the Commissioners. Trent Clark nominated Back Step Rd in Plaquemine. Tim Bordelon nominated the eastern side of Lemoine Lane and Couvillion St (Sybil's X-ing to LA 1) in Moreauville. Dr. Moreau said he will direct the Planning Commission accordingly.

Problems on Round 3 Projects: Palmer Ridge Rd and James Clark Rd

Both roads seem to have serious flaws, after repairs done by Diamond B. Cracks have developed and continue to widen. The final 10% of contract value to the Contractor (\$33.4k) has not yet been released to Diamond B. Punchlist items were delivered to Diamond B. The time allowed by contract for Contractor to complete the punchlist items, 45 days, has already been exceeded. The RD2 Commissioners asked Ron Bordelon to meet with Diamond B to discuss options for correcting the flaws on the two roads.

Action Item for Ron Bordelon

Ron will meet with Diamond B and report back to the RD2 Commission at the Commission's next meeting to recommend a way forward.

Update on Round 4 Road Repair Projects

A single bid was submitted as a result of RD2's request for competitive bids on the package of road repairs. That bid was from Brudd Construction. PanAm's estimated cost of the work was \$350,000. Brudd Construction's bid was \$346,014.97. Ron Bordelon will analyze the bid for compliance and recommend whether to award or not.

Broad Discussion of Drainage within RD2

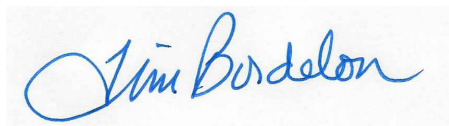
Duane Lacour recommended that RD2 begin consideration of drainage issues as well as road repairs within RD2. All Commissioners agree that drainage is a problem in RD2 and must be addressed.

Next Meeting

Regular RD2 meetings are held on the third Tuesday of each month. Therefore, the next regularly scheduled meeting is intended to be Aug 20, 2019.

Meeting adjourned at 5:27 pm on July 23, 2019

These draft minutes are pending approval by Road District 2 Commission.



July 30, 2019

Tim Bordelon - Secretary

Date

APPJ Road District 2

Financial Report				
Jul 23, 2019				
	Date		Actual Balance	
Ending Balance from Previous Report	Apr 30, 2019	RD2 General Account	\$452,370.10	
Spending Since Previous Report		Payment to	Debit Amount	Purpose
	May 1, 2019	APPJ	\$3.94	1Q2019 Postage Fee paid to APPJ
	Jun 11, 2019	Moreau's Material Yard	\$4,333.23	Aggregate call out on \$50k contract.
	Jul 1, 2019	TEPCO	\$5,450.00	Spray aquatic weeds on 3.25 miles of Mill Bayou
	Jul 9, 2019	Moreau's Material Yard	\$1,213.74	Aggregate call out on \$50k contract.
	Jul 9, 2019	Kolder Slaven & Co	\$4,500.00	Audit
		Sub-total	\$15,500.91	
Deposits Since Previous Report		Deposit from	Deposit Amount	Purpose
	May 17, 2019	APSO	\$24,848.00	State Revenue Sharing
	May 17, 2019	APSO	\$50,771.01	Ad Valorem Tax
	Jun 20, 2019	APSO	\$1,783.38	
		Sub-total	\$77,402.39	
Current Balance at this Report	Jul 23, 2019	RD2 General Account	\$514,271.58	Current Balance - Checked against 6/30/2019 CB Statement
Near-Term Authorized Spending		Payment to	Debit Amount	Purpose
		Moreau's Material Yard	\$1,690.49	Remaining on \$50k contract to provide aggregate on demand.
		Moreau's Material Yard	\$25,000.00	Extension to contract for an additional \$25k
		Diamond B Const.	\$8,104.61	Round 3 Projects: Orig. Cont. \$727,436.25 - CO #1 \$106,692
		Diamond B Const.	\$25,338.47	CO #2 to Round 3 Contract for \$74,000; include Leo Morrow Rd.
		APPJ	\$4,000.00	William Guillory Rd. - resurface ~150' on Plaqueville end.
		Pan American Engrs	\$1,200.00	Support for Round 3 Contract - negotiated sum of \$35,000
		Pan American Engrs	\$10,920.00	Support for Round 4 Contract - negotiated sum of \$18,200
		Sub-total	\$76,253.57	Near-Term Spending
Expected Near-Term Deposits		Deposit from	Deposit Amount	Purpose
	Jul - Dec 2019	APSO - Ad Valorum	\$0.00	Based on \$800k expected 2018 Ad Valorem; \$811.3k received.
	Jul - Dec 2019	APSO - SOL Rev. Sharing	\$0.00	
		Sub-total	\$0.00	Near-Term Deposits
RD2 Agreed to Hold in Reserve		Sub-total	\$100,000.00	
Estimated 2019 Uncommitted Funds	Apr 17, 2019	RD2 General Account	\$338,018.01	Curr balance - Near-Term Spend + Near-Term Dep - Reserve.
Memo:				
Sinking Fund Status (Bond Service)		Action	Amount	Purpose
	Dec 31, 2018	Balance @ EOY 2018	\$118,015.76	
	Feb 28, 2019	Jan & Feb 2019 Interest	\$26.14	
	Feb 12, 2019	Paid to LPFA	(\$26,434.38)	Principal & Interest on Bond (paid LPFA \$27.7k on 2/14/2018)
	Feb 25, 2019	Pay to Cottonport Bank	(\$77,772.00)	Principal & Interest on Bond (paid CB \$78.0k on 2/23/2018)
	Apr 30, 2019	March/April 2019 Interest	\$3.47	
	Jun 30, 2019	May/June 2019 Interest	\$3.47	
	Jun 30, 2019	Current balance	\$13,842.46	Current Balance - Checked against 6/30/2019 CB Statement
				Memo: paid \$10.2k Interest payments to CB & LPFA in Aug 2018